

**2016 ASEAN ADVOCACY TRAINING**

# 4-8 June 2016

**Bangkok, Thailand**

# Application Form

**Application deadline: 27 March 2016**

**Your Application must include all of the documents listed below:**

□1. The **completed Application Form** *(Part A completed by the Director of the Candidate’s organization; Part B completed by the Candidate)*

□2. The **Memorandum of Agreement** duly signed by the Candidate **and** the Director of the Candidate’s organization

All documents should be sent by email (the signed Memorandum of Agreement should be scanned and sent by email).

The Candidate’s name, country and the name of the organization must appear on all documents.

Please save the Application Form the following way before emailing it back to us: country\_last name of candidate.doc (for example: thailand\_boonlert.doc)

Send all the required documents before the deadline in order to facilitate the processing of your application. Send the application form in Word format.

Thedeadline for submitting applications is **27 March 2016.**

Email address: application@mekongmigration.org

**2016 MMN ASEAN ADVOCACY TRAINING**

**APPLICATION FORM**

Please be sure to complete all sections of the application form and to answer each question fully. Incomplete applications will **not** be processed.

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| **CANDIDATE NOMINATED** | |
| Last (family) name (as it appears on your passport): | First name (as it appears on your passport): |
| Gender:  Male Female | Work email (of the Candidate): Personal email (of the Candidate): |
| Telephone:  Cell /Mobile phone : | Skype ID: |
| Home address: | |

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| **PART A: PROFILE OF CANDIDATE’S ORGANIZATION (to be completed by the Director of the organization)** | | | |
| 1. Name of organization: | | | |
| 2. Name of Director: | | | |
| 3. Mailing address of the organization: | | | |
| Number: | Street: | | P.O. Box: |
| City: | | Province/State: | |
| Postal Code: | | Country: | |
| 4. Telephone: | | 5. Social Media of the organization (Facebook, Twitter, etc.): | |
| 6. Email (of the organization): | | 7. Email (of the Director): | |
| 8. Website: | | | |
| 9. Year in which organization was established: | | | |
| 10. Number of staff: Full time Part time | | 11. Number of volunteers: | |
| 12. Please indicate what types of activities your organization focuses on.  Outreach work Policy analysis, advocacy  Research Service provision  Emergency response Education  Others (Please specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |
| **ACTIVITIES** | | | |
| **13.** Please list your organization’s three (3) main areas of activity (in order of priority) | | | |
| 1. | | | |
| 2. | | | |
| 3. | | | |
| 14. Please describe the main advocacy activities undertaken by your organization, and the Candidate’s roles in these. | | | |
| 15. Please describe how your organization has worked on ASEAN advocacy. | | | |
| 16. Please describe how your organization would benefit from the Candidate’s participation in the ASEAN Advocacy training. | | | |

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| **PART B: PROFILE OF CANDIDATE (To be completed by the Candidate)** | |
| 17. Last (family) name: | First name: |
| 18. Job title within your organization: | |
| 19. Status: Staff Volunteer | |
| 20. How long have you been working with this organization? | |
| 21. Description of overall responsibilities: | |
| 22. Please describe how you will personally benefit from the participation in the ASEAN Advocacy training. | |
| 23. Please describe how you plan to apply the knowledge and skills obtained at the training to the advocacy work carried out by your organization. | |
| 24. Please describe how you plan to contribute the knowledge and skills obtained at the training to the advocacy work carried out by MMN. | |

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| **LANGUAGE** | | |
| 27. Your mother tongue | | |
| 28. Language proficiency in English (Please check the appropriate level):  Ability to understand Ability to speak Ability to read | | |
| Understand without difficulty | Speak fluently and accurately | Read fluently |
| Understand almost everything (if addressed slowly) | Speak intelligibly  (but not always accurate) | Read slowly |
| Require a lot of translation and repetition | Speak with difficulty (often looking for words) | Read with difficulty (needs dictionary) |